



THE *Halle* CULTURAL
ARTS CENTER

The Halle Cultural Arts Center

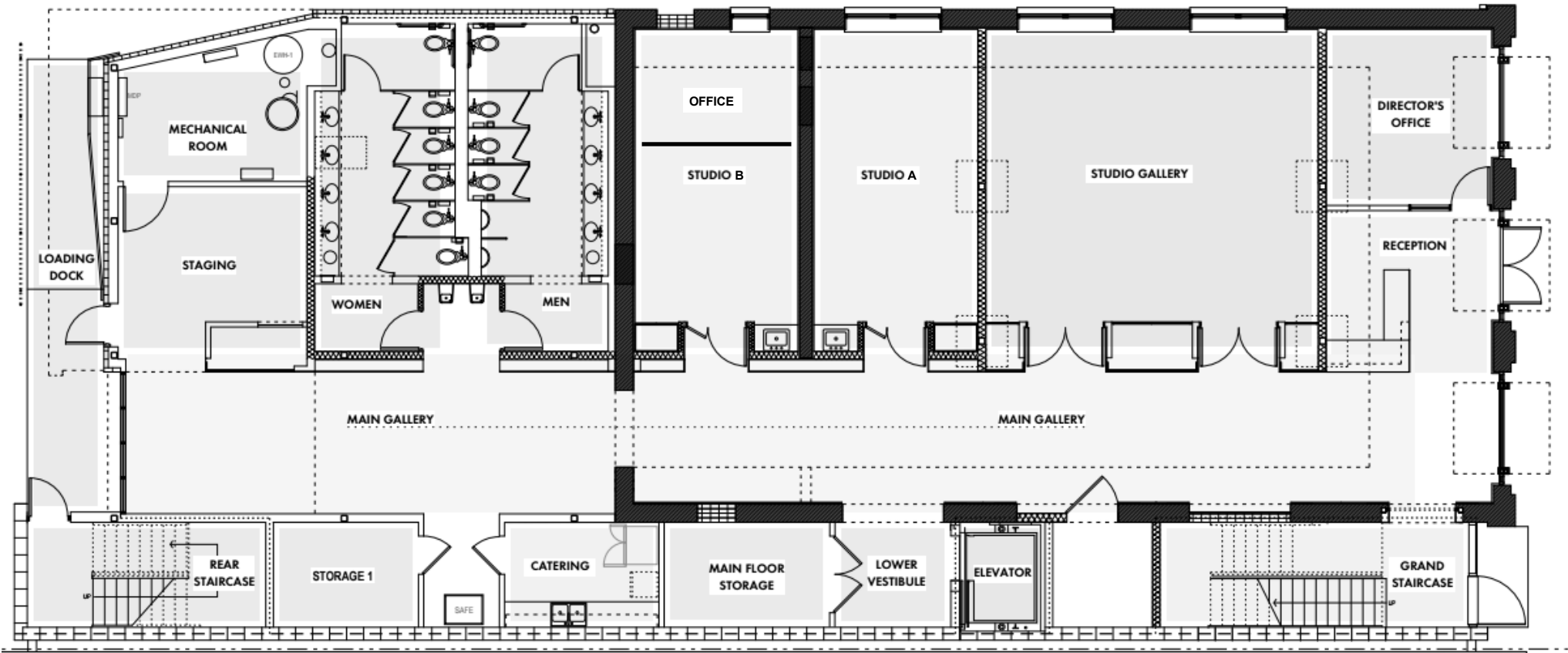
SELF-GUIDED TOUR

All Rentals must be processed & paid for on Monday - Friday between 9am-6pm.

All Fees must be paid in full in order to hold a date.

2 Hour Minimum and a \$200 Refundable Rental Deposit Required.

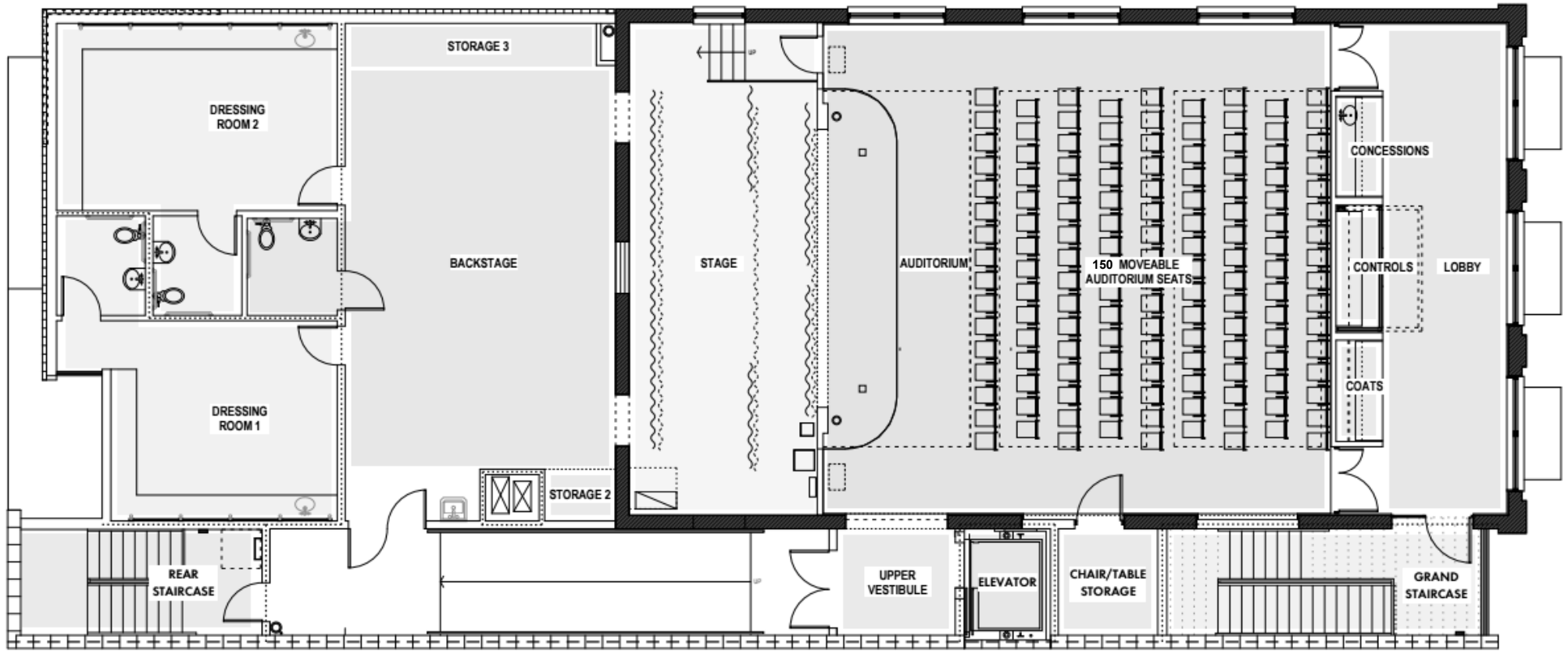
HAVE QUESTIONS?: Please call us at (919)249-1120.



FIRST FLOOR

| Room Name | Size | Number of people (Just Chairs) | Number of people (Tables & Chairs) | Rental Rate * Apex Resident | Rental Rate * Non-Apex Resident |
|-----------------------|------------|-----------------------------------|---------------------------------------|--------------------------------|------------------------------------|
| STUDIO GALLERY | 26' x 22' | 40 | 32 | \$35/hour | \$52.50/hour |
| STUDIO A | 13' x 23' | 25 | 20 | \$20/hour | \$30/hour |
| STUDIO B | 13' x 13' | 10 | 8 | Only with Gallery Package | Only with Gallery Package |
| MAIN GALLERY | 10' x 106' | 40 | 40 | Only with Gallery Package | Only with Gallery Package |

* Contact for Final Price at (919)249-1120



SECOND FLOOR

| Room Name | Size | Number of people (Just Chairs) | Number of people (Tables & Chairs) | Rental Rate * Apex Resident | Rental Rate * Non-Apex Resident |
|--------------------------|-----------|-----------------------------------|---------------------------------------|--------------------------------|------------------------------------|
| AUDITORIUM | 36' x 39' | 150 | 100 | \$50/hour | \$75/hour |
| STAGE | 20' x 18' | 37 | 30 | \$50/hour | \$75/hour |
| DRESSING ROOMS | 14' x 22' | 25 | 20 | Comes with Stage | Comes with Stage |
| FOYER | 8' x 36' | 50 | 20 | Comes with Auditorium | Comes with Auditorium |
| SOUND/LIGHT BOOTH | - | Halle Employees Only | Halle Employees Only | \$50/hour | \$75/hour |

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RENTAL REMINDEERS



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The Halle Cultural Arts Center of Apex

- Alcohol is prohibited on Town Grounds unless the COMPLETE permit process has been fulfilled and approved by the Town of Apex and The Halle Manager.
- Candles & Balloons are prohibited at all rentals.
- Please notify The Halle staff at least seven (7) business days in advance if you need to change times, add chairs/ tables. You cannot make rental amendments outside of the hours listed below.
- The Halle Cultural Arts Center Rentals can be made & amended Monday-Friday 9am-6pm.
- Decorations on the wall and on the curtains are prohibited.
- Removal of exhibited art is prohibited.
- **The rental times on the rental agreement must include your set-up, take-down, & clean-up.**
 - The Halle staff does not set-up, take-down, or clean-up.
 - Keep in mind: If you do not properly take-down & clean-up after your rental, there will be deductions from your deposit.
- The room(s) that you rented will be opened for your use during the designated times stated on the rental agreement.
- Please remain only in the spaces that you have rented.
- Bring your own service supplies: paper products, utensils, dish cloths, etc.
- We do not provide linens for any rental.
- Return the room to its original condition. Sweep, mop, vacuum, etc., as needed. Wipe clean tables and chairs & remove trash. Our staff will inspect to assure your rented space is returned to its original condition.
- Vacate your reserved space by the times listed on your rental agreement. Programs and other rentals may follow your reservation. If your rental goes beyond the time specified on the contract, you will be charged for extended use of the room and additional attendant charges, if applicable.
- In the event of inclement weather, please call the main number (919)249-1120 to see if the Halle Cultural Arts Center is closed. **It is the renter's responsibility to notify their guests of any cancellations.**

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